

SECURITY NEWSLETTER FEBRUARY 2021

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https://www.dcsa.mil/mc/pv/mbi/self_reporting/



WHY REPORTING IS IMPORTANT – FOCUS ON FOREIGN CONTACTS

DCSA.Gov and NRC.Gov

Covered individuals should be aware that they have access to valuable sensitive information which foreign intelligence agencies, adversaries, competitors and terrorists in the US and abroad may try to obtain. Therefore, covered individuals have a continuing security obligation to be aware of the risks associated with foreign intelligence operations and/or possible terrorist activities directed against them in the U.S. and abroad. Covered individuals also have a continuing obligation and responsibility for recognizing, avoiding, and reporting personal behaviors of a potential security, counterintelligence, and or insider threat concern. This includes not only self-reporting but reporting the behaviors of others with access to classified information or who hold a sensitive position.

The reporting responsibility is an important part of the "continuous evaluation" process to maintain eligibility for a security clearance/access authorization.

This sensitive information includes, but is not limited to:

- Classified or sensitive information vital to national and economic security
- Emerging technologies and pioneering research and development
- Information relating to critical infrastructure sectors
- Proprietary secrets
- Security or counterintelligence information

What is Security Executive Agent Directive (SEAD) 3?

SEAD 3 is an executive security directive issued by the Office of the Director of National Intelligence (ODNI) in December 2016. It is designed to strengthen the safeguarding of national security equities. This directive is applicable to all executive branch agencies and individuals who hold national security clearances or hold a sensitive position.

These reporting requirements are generally consistent with the elements included in the Standard Form–86, "Questionnaire for National Security Positions," which is completed by applicants and clearance holders during the initial and periodic reinvestigation processes, respectively.

Additionally, SEAD 3 now requires these elements to be reported prior to participation in certain activities, or as soon as possible following the start of their involvement if prior reporting is not possible.

View the Security Executive Agent Directive 3 to learn more:

<https://www.dni.gov/files/NCSC/documents/Regulations/SEAD-3-awareness-briefing.pdf>

Security Executive Agent Directive (SEAD) 3 Reporting Requirements:

Unofficial Foreign Contacts:

- Contact with a known or suspected foreign intelligence entity.
 - Service(s) involved
 - Name of individual(s) contacted
 - Date(s) of contact
 - Nature of contact to include any unusual or suspicious activity
 - Likelihood of future contacts
- Foreign National Roommate; any foreign national(s) who co-occupies a residence for a period of more than 30 calendar days.
- Continuing association with known foreign nationals that involve bonds of affection, personal obligation, or intimate contact; or any contact that involves the exchange of personal information. The reporting of limited or casual public contact with foreign nationals is not required absent any other reporting requirement.
 - Name of foreign national(s)
 - Citizenship(s)
 - Occupation
 - Nature of relationship (i.e. business or personal)
 - Duration and frequency of contact(s)
 - Current status of relationship(s)
 - After initial reporting, provide updates in significant changes in the nature of the contact regarding continuing unofficial association.

Note: Individuals are still responsible for reporting suspicious interactions, activity or unexpected events when traveling or meeting foreign nationals for official business.

Security Executive Agent Directive (SEAD) 3 Reporting Requirements (cont.)

Foreign Activities:

- Direct involvement in foreign business
 - Nature of involvement
 - Countries involved
 - Name of business
- Foreign bank accounts
 - Financial Institution
 - Country
- Ownership of foreign property
 - Location
 - Estimated value
 - Balance due
 - Purpose and use or property
 - How acquired
- Application for and receipt of foreign citizenship
 - Country
 - Basis for citizenship
 - Date of application or receipt
- Application for, possession, or use of a foreign passport or identity card for travel
 - Country
 - Date of application
 - Reason for application/possession
 - Number
 - Date of Issuance
 - Expiration date
- Voting in a foreign election
 - Date
 - Country
 - Election
- Adoption of non-U.S. citizen children
 - Country involved
 - Foreign government organization involved
 - Foreign travel required
 - Adoption agency or other intermediary
 - Adoptive parents' current linkage to foreign country

Security Executive Agent Directive (SEAD) 3 Reporting Requirements (cont.)

All Foreign Travel needs to be reported (Business and Personal)

Travel to State Department designated Level 3 and 4 countries must be reported prior to departure or within five (5) days of return.

Level 1 – Practice usual precautions

Level 2 - Practice special precautions

Level 3 - Avoid non-essential travel

Level 4 - Avoid all travel

Visit the State Department “Before You Go” for clear, timely and reliable safety and security information about every country in the world, accessible at home or via mobile-friendly website:

<https://travel.state.gov/content/travel/en/international-travel/before-you-go/about-our-new-products.html>



Any Questions? Please contact us:

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